

**CIRCULAR**

Sub:- Annual Plan 2016-17 – Agro Service Centre and Service Delivery –  
Operational support to vehicles at Krishi Bhavans ( 2 wheelers) –  
Administrative sanction accorded – working instructions – regarding  
Ref:- 1. G.O(Rt) No. 1276/12/AD dated 16.06.2012  
2. Order No. TP(2) 14662/16 dated 20.04.2016

As per the reference cited 2<sup>nd</sup> above, administrative sanction has been accorded for the scheme “Agro Service Centres and Service Delivery” with a provision of Rs. 1115.16 lakhs under the H/A 2401-00-113-83 plan. One of the component of the scheme is Operational support to vehicles at Krishi Bhavans( two wheelers) for which an amount of 100 lakhs is set apart.

For the effective extension work and timely implementation of departmental schemes, frequent travelling by technical staff in their jurisdiction is necessary. In order to strengthen the extension activities it was found highly essential to provide mobility support to Krishi Bhavans. As per the G.O cited 1<sup>st</sup> above, Government have accorded Administrative sanction for purchasing 550 two wheelers to Krishi Bhavans for providing mobility to agricultural extension personnel and to meet the fuel expenses @ Rs. 500/month/vehicle. Accordingly 550 no.of two wheelers had been purchased for extension services in Krishi Bhavans. In 2016-17 it is proposed to provide Operational Support (Fuel charges) to the existing vehicles at Krishi Bhavan. This will help in effective implementation of plan schemes and improving the quality of extension work, thereby increasing the production and productivity of crops and socio-economic status of the farming community. The vehicle will be used only for conducting field visits, contacting LEAD farmers, ATMA groups, Satellite farmer groups and other co-ordinating works.

The provision is to provide fuel allowance @Rs. 500/month/vehicle to provide operational support to 2 wheelers. This provision can also be used to meet operational expenses like fuel, insurance and service charges. Custodian of the vehicle will maintain log book of the vehicles with upto date details of journey and fuel purchased and keep records of other operational expenses met. Controlling officer will verify the log book and record his/her observations.

**Financial outlay:-**

- Operational support to 550 two wheelers – 33 lakhs  
(12 months)
- District wise financial allocation for 2016-17 is given in annexure 1.

## Monitoring

At the the District level the scheme will be monitored and implemented by the Deputy Director of Agriculture (E & T) under the overall supervision of the Principal Agricultural Officer. The Principal Agricultural Officer shall submit the monthly expenditure statement of the fund allotted to the Additional Director of Agriculture(Extn) before the 5<sup>th</sup> of every succeeding month. Principal Agricultural Officer will ensure that the vehicle is utilized only for bonafide official purpose.

Expenditure will be debited to the H/A 2401-00-113-83 plan of current years budget.

Sd/-  
Director of Agriculture



**A. M. SUNIL KUMAR**  
Additional Director of Agriculture  
Directorate of Agriculture  
Vikas Bhavan  
Thiruvananthapuram-33

To

All Principal Agricultural Officers

Copy to:


All Project Directors, ATMA  
CA to Director of Agriculture  
CA to Additional Directors of Agriculture  
CA to State Agricultural Engineer  
CA to Joint Directors of Agriculture (AR & T)  
Planning section-for allotment of funds as per Annexure-1  
Principal Information Officer, Farm Information Bureau, Thiruvananthapuram-for giving publicity  
Deputy Diector of Agriculture- IT cell to publish in website  
TV section/Finance section/Stock file/spare.

**Annexure-1**

**District wise financial Allocation to meet operational expenses of 2 wheelers**  
**2401-00-113-83-plan 2016-17**

Sl. No.	Districts	No.of 2 wheelers allotted	Cost of fuel @Rs.500/month for 12 months Rs.in lakhs
1	Thiruvananthapuram	25	1.5
2	Kollam	78	4.68
3	Pathanamthitta	20	1.2
4	Alappuzha	25	1.5
5	Kottayam	25	1.5
6	Idukki	32	1.92
7	Ernakulam	25	1.5
8	Thrissur	25	1.5
9	Palakkad	95	5.7
10	Malappuram	35	2.1
11	Kozhikkode	25	1.5
12	Wayanad	26	1.56
13	Kannur	89	5.34
14	Kasargode	25	1.5
	<b>Total</b>	<b>550</b>	<b>33</b>

Sd/-  
Director of Agriculture

  
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